

**HOTEL RESERVATION REQUEST FORM**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| First name | | | Last name | | | |
| Head of delegation | Delegate | | | | Observer | Special guest |
| Official title: | | | | | | |
| Organization or institution: | | | | | | |
| Address: | | | | | | |
| City: | | | | Country: | | |
| Telephone: | | Fax: | | | E-mail: | |

I request a reservation at:

|  |  |  |  |
| --- | --- | --- | --- |
| **RADISSON MONTEVIDEO VICTORIA PLAZA HOTEL (5\*)**  Plaza Independencia 759  Telephone: (598) 2902 0111. Ext. 8102  Standard single  US$ 135 (includes breakfast and Internet)  Standard double  US$ 155 (includes breakfast and Internet)  Confirmation number: **1610CEPALG**  E-mail: [brosendo@radisson.com.uy](mailto:brosendo@radisson.com.uy%20.)  [reservas@radisson.com.uy](mailto:reservas@radisson.com.uy)  Contact: Betiana Rosendo  \*Non-resident visitors are exempted from 10% VAT. | **SHERATON MONTEVIDEO HOTEL (5\*)**  Víctor Soliño 349  Telephone: (598) 2712 3474  Standard single  US$ 135 (breakfast and Internet included)  Standard double  US$ 145 (breakfast and Internet included)  **E-mail**: [**Ignacio.Zubiaga@sheraton.com**](mailto:Ignacio.Zubiaga@sheraton.com)  Contact: Ignacio Zubiaga  \*Non-resident visitors are exempted from 10% VAT. | | |
| **HOLIDAY INN MONTEVIDEO (4\*)**  Colonia 823  Telephone: (598) 2902 0001. Ext. 887  **NO MORE ROOMS AVAILABLE** | **NH COLUMBIA (4\*)**  Rambla Gran Bretaña 473  Telephone: (598) 2916 0001  Standard single  US$ 95 (includes breakfast and Internet)  Standard double  US$ 95 (includes breakfast and Internet)  Confirmation number: **254214611**  E-mail: [m.nues@nh-hotels.com](mailto:m.nues@nh-hotels.com)  Contact: María Inés Núñez  \*Non-resident visitors are exempted from 10% VAT. | | |
| Date of arrival in Uruguay: | | Flight number: | Arrival time: |
| Date of departure from Uruguay: | | Flight number: | Departure time: |

I authorize use of the following credit card to secure my reservation:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| American Express | MasterCard | Visa | | Other |
| Credit card number/Security code: | | | Expiry date: | |

Reservations should be made directly with the hotel. Delegates are responsible for their own reservations and are advised to make sure that their reservation has been processed by the hotel and to request a confirmation number or code. The reservation request must include the guest’s flight number, arrival and departure dates and times, and credit card type and number.