



**XV Regional Conference  
on Women in**  
Latin America and the Caribbean  
Buenos Aires, 7–11 November 2022

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**FIFTEENTH SESSION OF THE REGIONAL CONFERENCE ON  
WOMEN IN LATIN AMERICA AND THE CARIBBEAN**

**Buenos Aires, 7–11 November 2022**

**BRIEFING NOTE**



**Ministerio de las Mujeres,  
Géneros y Diversidad  
Argentina**



## I. INTRODUCTION

The fifteenth session of the Regional Conference on Women in Latin America and the Caribbean is being organized by the Economic Commission for Latin America and the Caribbean (ECLAC), as secretariat of the Conference, in coordination with the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women).

The fifteenth session of the Regional Conference on Women in Latin America and the Caribbean will be hosted by Argentina and will be held in Buenos Aires from 7 to 11 November 2022.

The purpose of this document is to provide delegations with useful information to facilitate their work at the meeting.

The meeting coordinators will be available to answer any questions concerning logistical or organizational matters that you may have, before or during the event.

## II. ENTRY AND EXIT REQUIREMENTS FOR ARGENTINA

All persons entering Argentina must be in possession of a valid passport and, when required, the relevant visa issued by Argentine consular authorities.

Citizens of the Bolivarian Republic of Venezuela, Brazil, Chile, Colombia, Ecuador, Paraguay, Peru, the Plurinational State of Bolivia and Uruguay may enter Argentina with a valid identity card or identity document.

Those who require a visa to enter the country may apply at the corresponding Argentine consular post. Details of the offices can be found at <https://www.cancilleria.gob.ar/en/representaciones>.

More information on the visa application process can be found at:

<https://www.cancilleria.gob.ar/en/services/visas/visa-attend-congresses-and-fairs-or-carry-out-technical-scientific-artistic-or>.

Participants are kindly instructed to retain the arrival form issued upon entry into Argentina. The form is required by the immigration authorities when leaving the country.

## III. COUNTRY INFORMATION

### General information

The Argentine Republic is located in South America and its territory covers 3,761,274 square kilometres.

The country is bordered to the east by Brazil, Uruguay and the Atlantic Ocean; to the west and south by Chile; and to the north by Paraguay and the Plurinational State of Bolivia.

More information is available at: <https://www.argentina.gob.ar/pais>.

## Useful information for your stay

<b>Language</b>	The official language of Argentina is Spanish.
<b>Local time</b>	UTC or GMT -3.
<b>Local currency</b> Argentine peso	The official currency is the Argentine peso. The currency is denominated in coins of 1, 2, 5 and 10 pesos and banknotes of 10, 20, 50, 100, 200, 500 and 1,000 pesos. Credit cards are widely accepted in shopping centres, restaurants and cashpoints. The current exchange rate can be checked at: <a href="https://www.bna.com.ar/Personas">https://www.bna.com.ar/Personas</a> .
<b>Telephone codes</b>	The country calling code is 54 and the area code for the city of Buenos Aires is 11.
<b>Electricity</b>	The electricity supply in Argentina is 220 volts, 50 Hertz of alternating current (AC). Sockets have two cylindrical holes or three rectangular holes including an earth. It is advisable to travel with an adapter for these sockets.
<b>Climate</b>	The weather in Buenos Aires is pleasant in November, with temperatures ranging from 15°C in the morning to 30°C in early afternoon. Daily weather forecasts can be consulted at: <a href="https://www.smn.gob.ar/pronostico">https://www.smn.gob.ar/pronostico</a> .
<b>Shops and other businesses</b>	Banks and currency exchanges: Monday to Friday, 10 a.m.–3 p.m. Business offices: generally, 9 a.m.–12 p.m. and 2–7 p.m. Shops and other businesses: Monday to Friday, 9 a.m.–8 p.m. Saturdays, 9 a.m.–1 p.m. Cafés and bistros: almost always open, with a 2–6 a.m. break. Restaurants: lunch is served from 12:30 p.m. onward and dinner from 8:30 p.m. Many establishments offer fast food at all hours. It is customary to tip 10% of the amount of the bill in cafés and restaurants, as well as to give small tips to doormen, porters and ushers.

Official website of the Ministry of Foreign Affairs, International Trade and Worship:  
<https://www.cancilleria.gob.ar/en>.

## IV. MEETING INFORMATION

### 1. Venue

The fifteenth session of the Regional Conference on Women in Latin America and the Caribbean will be held at the Sheraton Buenos Aires Hotel and Convention Center.

#### **Sheraton Buenos Aires Hotel and Convention Center**

Address: San Martín 1225/1275 (C11104), Ciudad Autónoma de Buenos Aires

Website: <https://www.espanol.marriott.com/hotels/travel/buesc-sheraton-buenos-aires-hotel-and-convention-center/>

### 2. Opening session

The opening session of the meeting will begin at 4 pm on Tuesday, 8 November, and will be held in the Salón Libertador of the Sheraton Buenos Aires Hotel and Convention Center, which is located on the first floor.

### 3. Meeting coordination

The session is organized by ECLAC, in its capacity as secretariat of the Conference. Questions on substantive matters relating to the session may be addressed to:

- Nicole Bidegain  
Social Affairs Officer, Division for Gender Affairs  
Tel: (+56) 2 2210 2292), email: [nicole.bidegain@un.org](mailto:nicole.bidegain@un.org)
- ECLAC secretariat  
Email: [secretariadelacomision@cepal.org](mailto:secretariadelacomision@cepal.org)

Questions on operational matters may be addressed to:

- Carolina Jara  
Tel: (+56) 2 2210 2330, email: [carolina.jara@un.org](mailto:carolina.jara@un.org)

### 4. Online registration and participant accreditation

An online registration system will be available from **3 to 28 October** for representatives of governments, United Nations system entities, international organizations and parliaments, and from **3 to 21 October** for civil society and other participants. All participants must complete the online registration process via the link <https://eventos.cepal.org/event/83/registrations/>.

Credentials may be collected from 3 p.m. on Sunday, 6 November in the lobby of the Sheraton Buenos Aires Hotel and Convention Center, the entrance to which is located at Leandro N. Alem, and will continue on Monday, 7 November from 8 a.m. onward. Each participant will receive an identification badge, which, for security purposes, must be shown to enter all meetings.

For any further information on participant accreditation, please contact María Eugenia Barozzi ([mariaeugenia.barozzi@un.org](mailto:mariaeugenia.barozzi@un.org); tel: (+56) 2 2210 2520).

Online registration **does not exempt** governments from the requirement to send an official note to the Office of the Secretary of the Commission ([secretariadelacomision@cepal.org](mailto:secretariadelacomision@cepal.org)) indicating the names of the head of delegation and accompanying delegation members.

## 5. Internet access

The offices and conference rooms set aside for the meeting will have wireless Internet access (Wi-Fi).

## 6. Session languages

The official language of the meeting will be Spanish. Simultaneous interpretation will be provided from and into English and French. Sign language interpretation will also be provided.

## 7. Meeting documents

As they become available, documents will be uploaded to the meeting website (<https://conferenciamujer.cepal.org/15/en>)

In keeping with the principles of environmental sustainability of the 2030 Agenda for Sustainable Development and in accordance with other intergovernmental decisions adopted by ECLAC and the United Nations, **this will be a paper-smart meeting**. Participants will be responsible for downloading the documents from the session website. ECLAC will provide a mobile app on the meeting website, for downloading and viewing the session documents on participants' electronic devices. There will be no document printing or copying services at the meeting venue.

## 8. Medical services

The Government of Argentina will provide medical services to provide first aid if required at the meeting venue. Visitors are responsible for any additional medical expenses they incur. It is recommended that members of delegations obtain international health insurance that covers major medical expenses.

## 9. International Press Centre

To facilitate press coverage of the fifteenth session of the Regional Conference on Women in Latin America and the Caribbean, an international press centre will be set up near the meeting rooms. Journalists wishing to cover the session must register beforehand on the meeting website (<https://conferenciamujer.cepal.org/15/en>) and obtain accreditation at the press centre, which will be open every day from **8 a.m. on Monday, 7 November 2022**.

An information and documentation office and cubicles and working spaces will be available at the press centre for accredited journalists and other representatives of media outlets.

Questions relating to media coverage of the meeting should be addressed to Guido Camú, Chief of the Public Information Unit of ECLAC ([prensa@cepal.org](mailto:prensa@cepal.org); tel: (+56) 2 2210 2040).

## 10. Hotel reservations

The ECLAC Conference Services Unit has reserved a limited number of rooms at special rates in the following hotels:

- **SHERATON PARK TOWER, A LUXURY COLLECTION HOTEL (5\*)**  
Av. Leandro N. Alem 1193, Buenos Aires  
Tel.: (+54) 11 4318 9367  
Contact: Cristina Simonelli  
Email: [Cristina.simonelli@marriott.com](mailto:Cristina.simonelli@marriott.com)  
Website: <https://www.espanol.marriott.com/hotels/travel/buepl-park-tower-a-luxury-collection-hotel-buenos-aires/>  
Deluxe single/twin room: US\$ 324 + VAT  
Request reservations at <https://www.marriott.com/event-reservations/reservation-link.mi?id=1664394227702&key=GRP&app=resvlink>
- **SHERATON BUENOS AIRES HOTEL AND CONVENTION CENTER (5\*)**  
San Martin 1225/1275 Buenos Aires, Argentina 1104  
Tel.: (+54) 11 4318 9367  
Contact: Cristina Simonelli  
Email: [Cristina.simonelli@marriott.com](mailto:Cristina.simonelli@marriott.com)  
Website: <https://sheratonbuenosaireshotelconventioncenter.com-hotel.com/es/>  
Deluxe single/twin room: US\$ 256 + VAT  
Request reservations at <https://www.marriott.com/event-reservations/reservation-link.mi?id=1664392294271&key=GRP&app=resvlink>

- **HOTEL PARK ROYAL CITY BUENOS AIRES (4\*)**  
 Suipacha 1092, C1008AAV. Buenos Aires, Argentina  
 Tel.: (+54) 11 4320 3607  
 Contact: Agustina Villar  
 Email: [reservationsbue@park-royalhotels.com](mailto:reservationsbue@park-royalhotels.com)  
 Website: <https://www.park-royalhotels.com/es/hoteles/argentina/buenos-aires/park-royal-city-buenos-aires/>  
 Junior suite: US\$ 79 + VAT  
 Ambassador suite: US\$ 92 + VAT
- **HOTEL DAZZLER MAIPÚ (4\*)**  
 Maipú 850 (Paraguay y Av. Córdoba)  
 Buenos Aires  
 Tel.: (+54) 11 5279 4050  
 Contact: Marisa Mora  
 Email: [marisa.mora@wyndhamhoteles.com](mailto:marisa.mora@wyndhamhoteles.com)  
[reservas@dazzlermaipu.com](mailto:reservas@dazzlermaipu.com)  
 Website: <http://www.dazzlermaipu.com/>  
 Standard single/twin room: US\$ 82 + VAT
- **HOTEL DAZZLER TOWER SAN MARTÍN (4\*)**  
 San Martín 920  
 Buenos Aires  
 Tel.: (+54) 11 5256 7700  
 Contact: Marisa Mora  
 Email: [marisa.mora@wyndhamhoteles.com](mailto:marisa.mora@wyndhamhoteles.com)  
[reservas@dazzlersanmartin.com](mailto:reservas@dazzlersanmartin.com)  
 Website: <http://www.dazzlersanmartin.com/>  
 Standard single/twin room: US\$ 82 + VAT
- **NH BUENOS AIRES CITY (4\*)**  
 Bolívar 160, Buenos Aires  
 Tel.: (+54) 11 4121 6464  
 Contact: Gabriela Villar  
 Email: [ga.villar@nh-hotels.com](mailto:ga.villar@nh-hotels.com)  
[nhcollectioncentrohistorico@nh-hotels.com](mailto:nhcollectioncentrohistorico@nh-hotels.com)  
 Standard single/twin room: US\$ 165 + VAT  
 For reservations, please click on the following link: <https://www.nh-hotels.es/event/conferencia-regional-de-la-mujer>

- **NH COLLECTION LANCASTER (4\*)**  
Av. Córdoba 405, Buenos Aires  
Tel.: (+54) 11 4131 6464  
Contact: Gabriela Villar  
Email: [ga.villar@nh-hotels.com](mailto:ga.villar@nh-hotels.com)  
[nhcollectionlancaster@nh-hotels.com](mailto:nhcollectionlancaster@nh-hotels.com)  
Standard single/twin room: US\$ 195 + VAT  
For reservations, please click on the following link: <https://www.nh-hoteles.es/event/conferencia-regional-de-la-mujer>
  
- **ESPLENDOR BY WYNDHAM BUENOS AIRES (4\*)**  
San Martín 780, Buenos Aires  
Tel.: (+54) 11 5256 8800  
Contact: Marisa Mora  
Email: [marisa.mora@wyndhamhoteles.com](mailto:marisa.mora@wyndhamhoteles.com)  
[reservas@esplendorbuenosaires.com](mailto:reservas@esplendorbuenosaires.com)  
Website: <https://esplendorbuenosaires.com/>  
Standard single/twin room: US\$ 100 + VAT

These rates include breakfast and a Wi-Fi connection in the hotel room.

Reservation requests should be addressed directly to the hotel **by Friday, 28 October 2022**. After that date, the hotels reserve the right to change their prices and cannot guarantee room availability. To make reservations, **please click on the booking links provided herein, or write directly to the contact person at each hotel.**

Members of delegations are responsible for their own reservations and are advised to check that hotels have indeed processed requests and to ask for a reservation number or confirmation code.

The hotel requires a credit card number to hold a reservation. Most hotels apply a no-show policy, whereby reservations may be cancelled free of charge up to **24 hours prior** to the scheduled arrival date; otherwise, cardholders will be charged for the first night. All members of delegations must settle their own hotel bills at the end of their stays.

## **11. Local transport**

Participants are responsible for their own transport to and from the airport and the hotel.